

BEST PRACTICES

Top Spots for Self-Service Ground School Course Sales

Create Your Self-Service Payment Link

Log In to Flight Schedule Pro

Start by signing into your admin account.

Go to Settings > Billing Hub

Navigate to your billing setup area.

Open Product & Service Items

Find the item you want to sell—like your online ground school—and click 'Edit'.

Toggle ON 'Generate Self-Service Payment Link'

Scroll down and flip the switch to turn it on.

Copy Your New Payment Link & Hit 'Save'

Your unique URL will appear—just copy it and Save.



You've Got a Link—Make It Visible

Dashboard Notices

Add a [Purchase Course](INSERT LINK HERE) link to your company dashboard.

Pilot Welcome Emails

Include the link as part of their get-started checklist.

QR Codes

Print for handouts or display on a front desk TV for easy scan-and-go access.

Flight School Website

Add the link to a button—new users can create an account.

Orientation Slides

Include the link in your new student kickoff or onboarding presentation.

HOW TO

Create QR Codes for Self-Service Ground School Course Sales

Create Your Self-Service Payment Link

Log In to Flight Schedule Pro

Start by signing into your admin account.

Go to Settings > Billing Hub

Navigate to your billing setup area.

Open Product & Service Items

Find the course you want to sell—like your online ground school—and click 'Edit'.

Toggle ON 'Generate Self-Service Payment Link'

Scroll down and flip the switch to turn it on.

Copy Your New Payment Link & Hit 'Save'

Your unique URL will appear—just copy it and Save.



Turn It Into a QR Code

Visit a QR Code Generator

qrcodecreator.com/qr-code-generator

Paste Your Copied Link

Drop in the URL you just grabbed.

Click 'Create QR Code'

Let the generator do the work.

Download the PNG

Save the image to your computer.

Insert It Into Your Template

Drop the QR code into your student-facing flyer.

Ready for Takeoff? Start Your Online Ground School Training

Grab Your Course

Scan the QR code below to launch your ground school journey:



**To upload your QR code, open this file in Adobe Acrobat and click the image placeholder.*

You'll Be Sent to Flight Schedule Pro

Log in first, then purchase your course with a credit card or eCheck.

All sales are final—no refunds or swaps after purchase.

Pay

Amount Due 

Item	Qty.	Total
Ground School 101	1	

[Continue](#)

Preflight in Progress.

Connect to Continue

Navigate to Your Flight Schedule Pro Dashboard

Head to your Flight Schedule Pro dashboard after purchasing.

Find and Connect Your Ground School

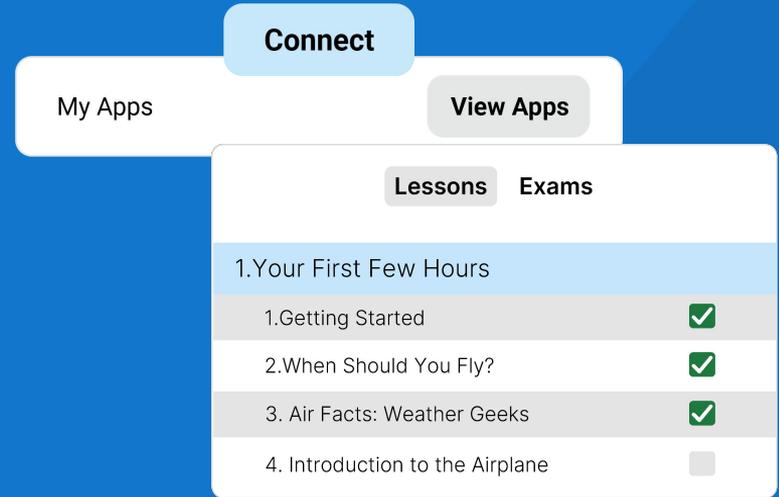
Check your dashboard notifications or go to My Apps > View Apps to get started.

Hit 'Connect'

Choose your flight school, then connect again.

Sign In or Sign Up

Log in to your ground school provider—or create an account if you don't have one.



Preflight Complete: **Online Ground School Awaits**